

Management Scheme

## MEETING OF THE RELEVANT AUTHORITIES WORKING GROUP

Waters' Edge, Barton upon Humber  
15<sup>th</sup> June 2006 – 3.00pm

### AGENDA

1. Apologies & Introductions.
2. Minutes and matters arising from the Working Group meeting of 13<sup>th</sup> September 2005, not otherwise on the agenda.
3. Project Manager's Report. CJM
  - a. Publication of annual report – event.
  - b. Humber Biodiversity Action Plan.
  - c. Ebb & Flow.
  - d. Coastal Partnerships Working Group.
  - e. Talks/promotion.
4. Signage of the Humber EMS.
  - a. Finance.
  - b. Locations of signs.
  - c. Specifications.
5. Financial report T Edwards via CJM
  - a. Accounts, January – May 2006.
  - b. Contributions, 2006/7.
6. Humber Advisory Group report. NJ
7. Arrangement for staffing the Humber Management Scheme.
8. Any other business.
9. Date and Venue for Next Meeting.



**MEETING OF THE WORKING GROUP  
Waters' Edge, Barton upon Humber  
15<sup>th</sup> June 2006 – 3.00pm**

**Attendees:**

British Waterways	Victoria Megson	
English Nature	Anita Burrough	
English Nature	Tim Page	
Environment Agency	Philip Winn	Vice Chairman, left 4pm
Humber Advisory Group	Neville Jones	(Chair of HAG)
Kingston Upon Hull City Council	Jon Capel	
Shire Group IDBs	David Patrick	
<b>In Attendance</b>		
Associated British Ports	Brian Nickson	Chairman after 4pm
Humber INCA	Tony Edwards	Item 7 only
Humber Project Manager	Chris J Manning	

**1. Apologies & Introductions**

Phil Cowing, Associated British Ports and Emma Hawthorne, English Nature sent their apologies. All present introduced themselves.

**2. Minutes and matters arising from the Working Group meeting of 13<sup>th</sup> September 2005, not otherwise on the agenda.**

Little progress had been made with the sign up process, other than Preston and Goole Fields IDB. British Waterways asked for details of the sign up process. It was noted that Winestead IDB are no longer a Relevant Authority.

**Chris:** to supply British Waterways with a copy of the sign-up letter.

The seminar for departmental staff in Hull on HMS has still to be organised.

The Constitution had been adopted at the HERAG AGM in March 2006.

**3. Project Manager's Report**

**Publication of annual report.** Reported that the annual report was now adopted, with only minor changes requested by one Relevant Authority (EN). The final document is available on the website.

**Humber Biodiversity Action Plan.** A letter dated the 5<sup>th</sup> June responding to HMS's letter of 23<sup>rd</sup> March had been received from the Lincolnshire BAP, Implementation Manger. In discussion it was noted:

- § The Lincolnshire BAP focuses on the current administrative county.
- § The unitary authorities on the south bank, appear hesitant on their involvement with the Lincolnshire BAP.
- § The Lincolnshire BAP is in a different governmental region.

- § Hull have a LBAP and ERYC are to appoint a BAP officer.
- § Since the Humber BAP stalled, considerable work has taken place, including, research for the designations, the regulation 33 advice and considerable modelling/research for the shore line management plan.
- § EA proposed a Humber BAP based on the SSSI, and hope that some funding to develop it would be available in the new financial year. EN and DEFRA's position on this proposal is unknown.
- § Agreed that this would be an agenda item for November's HERAG meeting.

**Ebb & Flow.** Reported that a draft text had been edited by the Working Group and delivery of the new edition was imminent. The costs of a larger edition were very similar for the 6 or 8 page editions so the 8 page had been chosen.

4 page version @ £730.00 + vat

6 page version @ £1,315.00 + vat

8 page version @ £1,360.00 + vat

**Coastal Partnerships Working Group.** A Coastal Partnerships Working Group was being formed. The Project Manager had been invited but declined as the first meeting was held in Bristol and an economical train fare couldn't be secured. The formation of the group that would facilitate the interchange of ideas and the development of project staff was cautiously welcomed.

**Talks/promotion.** Richard Clarke of HAG had talked to the Barton upon Humber Civic Society on 21<sup>st</sup> April 2000 on the Humber Management Scheme and Flood Defence Strategy. The project manager had been interviewed by BBC Radio Humberside on 22<sup>nd</sup> May 2006 on the Humber Management Scheme.

#### 4 **Signage of the Humber EMS.**

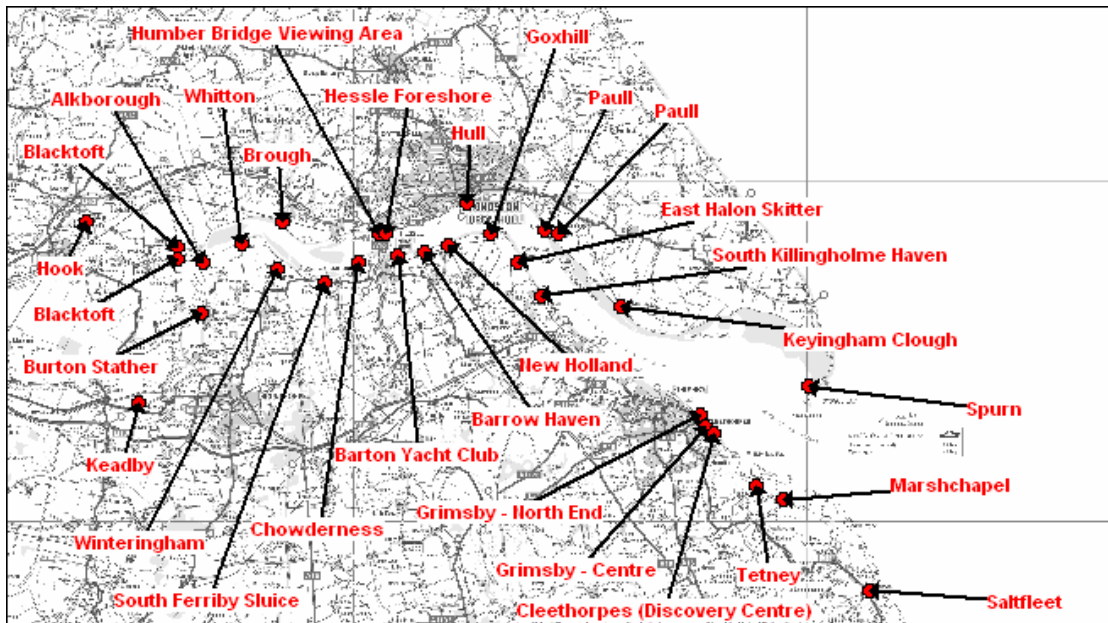
**Finance.** Currently WREN (Waste Recycling Environmental Limited) is unable to register the Humber as a site for the purpose of installing signs. The pm reported that discussions were ongoing, with WREN on this issue. Alternatively, CoastNET Changing Spaces proposal to the Big Lottery may be a source of funding.

##### **No of Signs**

	£	£	£
<b>33</b>			
Sign Cost	655.00	21,615.00	
Installation*	35.00	1,155.00	
Permission etc			22,770.00
			<u>3,984.75</u>
VAT			<u>26,754.75</u>

\* based on £350 a day, aver 10 per day installed, contractor to supply concrete

**Locations of signs.** After consultation with HERAG and HAG the following sites are being investigated.



**Specifications.** The provisional budget was based on the ShellySigns design already used in the Lincolnshire Wolds – the final design would be decided later. This fibreglass design can be supplied with vertical or lectern mounts.



## 5. Financial matters

The accounts until the 15<sup>th</sup> May had already been circulated. These show an income of £12,056.88, and expenses of £14,471.39 with a deficit of £-2,414.51 to date, the balance carried forward is £11,269.50. Collecting of the 2006/7 contribution continues with £12,166 collected and £24,060 outstanding (as of the 15<sup>th</sup> May Bank statement). New contributions from: North East Sea Fisheries Committee - £700 and Lincolnshire County Council - £1,000 were welcomed. An approach was in hand to East Lindsey District Council who had previously agreed to match LCC funding.

It was asked why the accounts had been changed to the calendar year? Reported that this was to coincide with the calendar year annual report, it was noted that the RA mostly have different financial years and that invoices for contributions will continue to be issued in the financial year starting April. The PM confirmed that this had been agreed by HERAG and will supply details\*.

\*The constitution states that HERAG will meet at least once a year for an Annual General Meeting, (commencing March 2006) at which the following business will be conducted: (a) Adopting the Annual Accounts.

**6. Humber Advisory Group**

Neve reported that HAG had held 3 meetings with attendance increasing. Business included:

- Reports of HERAG meetings
- Codes of Conduct – production/improvement
- Monitoring & Review of the Management Scheme – particularly, angling, airborne recreation, motorised recreation on the foreshores, personal water craft
- Press cuttings
- Membership/Communiqué circulation – now called corresponding members
- SSSI Condition
- South Humber Wildlife & People Project – events
- HAG joined BTCV
- Lincolnshire Environmental Awards entry
- **Talks to HAG**
- The Humber Flood Risk Management
- Humber Environmental Data Centre
- The work of Humber INCA and its members

**7. Arrangement for staffing the Humber Management Scheme.**

Tony Edwards (HumberINCA) outlined his proposal. HumberINCA would appoint a full time post funded on a 50/50 basis with HMS – the role would be shared between Humber INCA and HMS on a 50/50 basis, subject to agreed work programmes, initially on a 1 year contract. Tony stated that many organisations were already members of both organisations. In discussion the following issues were raised:

- Concern about conflicts of interest – Tony asked to produce a paper
- Perception of a jointly funded post
- Options for providing HAG secretariat, this was currently working well
- Budgetary issues, noted that the current decision was to employ full time until the end of February, and that a years part-time could be financed within the current budget. If this proposal is implemented concern was expressed that a proportion of the 2006/7 under spend might be requested as a refund by some RA. Noted, that previously HMS had carried forward surpluses.
- A work programme & job description are required, before an evaluation can be undertaken.

**Chris:** to write draft work programme/job description.

**8. Any other business.**

It was asked if Les Esturiales included the Humber.

**Chris:** to clarify.

**9. Date and Venue for Next Meeting**

28<sup>th</sup> June, 3pm venue, possibly Water's Edge.

Chris J Manning, 19<sup>th</sup> June 2006